

AS –A TO DO LIST

WP1: Project Management - DSVR

ACTIVITY	DESCRIPTION	DEADLINE	DONE (YES/NO/TBD)
Project management plan	Shared project documents with partners	03/2020	YES
Partners agreement	Prepared and signed project partners agreements	03/2020	YES
1TPM	Organized 1 st Transnational project meeting in Croatia	03/2020	YES
2TPM	Organized 2 nd Transnational project meeting in Bulgaria	06/2020	TBD – postponed due pandemic, new deadline will be determined
3TPM	Organized 3 rd Transnational project meeting in Slovenia	02/2021	TBD
4TPM	Organized 4 th Transnational project meeting (final event) in Croatia	05/2021	TBD
ONLINE PROJECT MEETINGS	Organized 1 st Online project meeting	10/2020	TBD
Final narrative and financial report	Prepared final narrative and financial report	30.08.2021	TBD

WP2: Capacity building activities - BSDA

ACTIVITY	DESCRIPTION	DEADLINE	DONE (YES/NO/TBD)
Best practices – social inclusion	Research on best practices regarding possibilities for social inclusion of former athletes and their reactivation in recreational sport activities	06/2020	Croatia YES Slovenia YES Bulgaria NO
Created database	Creating a database of former athletes who will participate in project activities	06/2020	Croatia YES Slovenia ? Bulgaria ?
Distributed questionnaire and collected answers	Preparation and distribution of a questionnaire for former athletes regarding their formal education, their current activity in sport, their current physical and mental condition, their ability and opportunities of social inclusion after the end of sport career	06/2020	YES – DSVR will translate collected analysis to English and share with partners
Best practices – recreational sport	Research on best practices in performing recreational sport activities	06/2020	Croatia YES

activities	(key words: free of charge, outdoor, all age groups, local community)		Slovenia NO Bulgaria NO
Preparation of educational material for former athletes	Experts who will conduct workshops will prepare educational material for former athletes – various methodologies for implementing recreational sport activities (regarding age groups, venue.. etc.), presentations on how to face their post-sport career challenges, etc. They will also prepare an educational material on management of non-profit organizations in order to increase the capacity of former athletes to start their own non profit organizations	06/2020	NO – task for BSDA
Organization of the 3-day Capacity building workshop in Bulgaria	<p>The two-day workshop will consist of two parts:</p> <p>Theoretical part - Lectures will be led by experts from the field of kinesiology, psychology and / or pedagogy.</p> <p>The aim of the workshop is an informal education of former athletes, a total of 30 former athletes regarding possibilities for their social inclusion and reactivation in recreational sport activities. Collected best practices in social inclusion will be presented alongside with current and new possibilities for recreational sport activities for former athletes.</p> <p>A non formal lecture on management of non-profit organizations will be also a topic during the workshops in order to increase the capacity of former athletes to start their own non profit organizations.</p> <p>In the practical part, the demonstrator/kinesiologists will display recreational sport activities. Project team from each partner organization will be educated on various recreational sport activities which will be implemented within pilot programme. For the purpose of demonstration training, all former athletes will participate in this sport activity.</p>	06/2020	TBD – postponed due pandemic, new deadline will be determined

WP3: Implementation and evaluation of pilot project - SfoA

ACTIVITY	DESCRIPTION	DEADLINE	DONE (YES/NO/TBD)
Implementation of pilot programme	In the period from the first workshop in June 2020 and until February 2021, all project partner organizations will carry out recreational sport activities for former athletes according to the educational material developed for the Capacity building workshop. At least 50 former athletes from each partner country will participate (total 150 persons).	02/2021	TBD
Evaluation of pilot programme	<p>Presentation of recreational sport activities and experiences will be demonstrated during the 3rd Transnational project meeting that will be held in Slovenia, Ajdovščina, February 2021.</p> <ul style="list-style-type: none">- Each partner will present the recreational sport program that has been carried out in their country, emphasize the advantages and disadvantages, and offer a proposal for the promotion of the program.- Each partner will present the continuation of activities after the project is completed.	02/2021	TBD
Preparation of "Active in Sport Again Manual	The evaluation of the Capacity building workshop and implementation of Pilot programme will be done by collecting and analysing evaluation forms distributed to all target groups during the trainings. The analysed data will be used to generate indicators of success and relevance of the project. Besides, the collected data under 2.1. will be used for the development of "Active in Sport Again Manual". It will be prepared by Sports federation of Ajdovščina with assistance of all project partners. The focus will be on the measures and recommendations aimed at improving social inclusion and psychophysical condition of former athletes in project countries and in EU. It will be disseminated to various sport clubs and associations, local and national decision makers in partner countries and on EU level. It will consist of best practices, presentations/recommendations of all involved experts as well as developed recreational sports programs for retired athletes	05/2021	TBD

WP4: Communication, dissemination and visibility - DSVR

ACTIVITY	DESCRIPTION	DEADLINE	DONE (YES/NO/TBD)
Communication and Dissemination Plan development and implementation	The Plan includes description of tools to be used to achieve the dissemination objectives and plan for building up Project Communication team with one contact person from each partner country. Our communication activities will be based on digital communication, e.g. social networks, web site communication, online community building on Facebook page etc.	05/2020	YES – web page developed, Facebook page developed
Production and dissemination of project promotional materials	Promotional materials will be prepared and translated as following: <ul style="list-style-type: none"> • Printed leaflets: 900 (300 per partner) • Project posters: 60 (20 per partner) • Project roll up: 3 (1 per partner country) • Project t-shirts: 300 (100 per partner) • Certificates of attendance • Logo, slogan - Electronic - Creation of one project logo and slogan	06/2021	TBD – promotional materials are prepared and shared with partners
Local dissemination event	For the implementation of this activity all project partners will be responsible for: <ul style="list-style-type: none"> • four press conferences (in the scope of each Transnational project Meeting) • 8 press releases online or in printed media • three media broadcasts/appearances TV or radio (one per project country) Outputs: <ul style="list-style-type: none"> • 4 press conferences, • 8 articles (online or in printed media), • 3 radio or TV appearances (one per partner country) • 8 press releases in total 	06/2021	TBD